

SERVICES SELECT COMMITTEE – WORK PLAN 2012/13

Topic	25 September 2012	1 November 2012	29 January 2013	4 April 2013	June 2013
In-Depth Scrutiny					
	Universal Credits – Stage 6				
Housing (Pat Smith)	Affordable Housing Position Report (information only)		SDHR amended Allocation Policy		Affordable Housing Position Report (information only)
Licensing (Richard Wilson)		Licensing Update Report (information only)			
Payments & Benefits (Adrian Rowbotham)	Business Rates Retention Benefits Performance	Revenues and Benefits Partnership Update			
Human Resources (Syreeta Gill)					
Information Technology (Jim Carrington-West)					Annual IT Update (information only)

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Waste and Recycling (Richard Wilson)		Kent Joint Municipal Waste Management Strategy			
Communications & Customer Service			Customer Services Report (information only)		
Budget (Adrian Rowbotham)		Review of Service Plans Review of Budget Proposals for 2013/14			
Referral of Performance Issues from P&G Committee					Human Resources Update (information only)
Other					

Key Stages of In-Depth Scrutiny Review

Stage 1 – Scoping and identifying key lines of inquiry

Stage 2 – Familiarisation with subject area

Stage 3 – Submission of evidence

Stage 4 – Deliberation/Consideration of Options

Stage 5(a) – Formulation of recommendations and reporting

Stage 5(b) – Outcomes

Stage 6 – Review and Monitoring

Working Group Membership 2012/13

Members IT Working Group

Cllrs. Abraham, Ayres, Mrs. Dibsdall, Pett (Chairman) and Scholey (Cllr. Hogarth joining the Group for consideration of the Disaster Recovery Plan)

Members' Under-occupation of Social Housing Working Group

Cllrs. Mrs Ayres, Mrs George, Horwood, Mrs Parkin and Piper.

Members' Universal Credits Working Group

Cllrs. Ball, Firth*, Hogarth, Horwood and Raikes.

*Visiting Chairman – not a member of Services Select Committee